OVERVIEW OF THE USM HOUSING DEPOSIT POLICY

Security deposits are held throughout the duration of a students’ on-campus residency. If a student changes from resident to commuter status and a housing deposit is on file, the deposit balance will first be applied to any unpaid balance on a student’s account. No portion of the $200 deposit will be refunded if the housing contract is canceled prior to the contract end date.

A full refund of the deposit may be returned if:

• The resident follows proper residential check-out procedures outlined in the student handbook
• All keys are returned at the time of check-out
• No damage or cleaning charges are incurred at the time of check-out
• The student does not cancel his/her contract prior to the contract end date
• The resident does not have an outstanding balance on his/her student account

Please check the box that best describes your housing situation:

☐ I am graduating from USM
☐ I am withdrawing from USM (student must follow the university withdrawal process)
☐ I am no longer required to live on campus - at least 19 years old with 60 credit hours
☐ I have received approval from Residence Life to live off-campus

Student Name: ___________________________   Student ID #: _______

Email Address: ____________________________________________________________

I certify that the information above is true and accurate.

Signature: ___________________________ Date: ______________

** Credit refund checks are issued by the Business Office in Mead 208 **

Notes:

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