



Fall 2010

CLASS SCHEDULE

www.stmary.edu

Offering Day, Evening and Weekend Classes in
Johnson County, Wyandotte County and Leavenworth

Revised Date: August 20, 2010

LOCATIONS

Wyandotte County
Providence Medical Center
8929 Parallel Parkway
Kansas City, KS 66112

Main Campus
4100 South 4th Street
Leavenworth, KS 66048

Sacred Heart School
21801 Johnson Drive
Shawnee, KS 66218

Johnson County
11413 Pflumm Road
Overland Park, KS 66215

Pre-registration Dates for Fall 2010

Students on an account receivable hold will not be able to register, until the hold is removed. Please note students must have prior advisor approval for course selections. Course fees are non-refundable.

Open online registration dates

1) For classes beginning week of August 23/26, 2010
March 9, 2010 thru August 21, 2010

2) For classes beginning week of August 30, 2010
April 17, 2010 thru August 28, 2010

Payment due date

Payment is due at the time of registration.
Registration is not complete until payment is made.

Payment is due at the time of registration.
Registration is not complete until payment is made.

(Students may elect to wait to register and pay for Fall II classes later)

1) For classes beginning week of October 20, 2010
September 3, 2010 thru October 19, 2010

2) For classes beginning week of October 25, 2010
September 3, 2010 thru October 24, 2010

Payment is due at the time of registration.
Registration is not complete until payment is made.

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Classes will not be changed to a current status until approved payment arrangements have been made.

You may register online using eSpire. Please make sure you have your advisor's approval for the courses you register for online.

Go to www.stmary.edu and choose eSpire - the fourth lower tab on the home page

Log in with the user name and password you were issued. If you have used the system before and have forgotten your password or need to know your user name, you will need to contact the helpdesk. Your password will then be reset by the helpdesk.

helpdesk@stmary.edu or 682-5151 X6420

Once you are logged into eSpire, directions on how to navigate in eSpire are posted on the

GENERAL INFORMATION

COURSE NUMBERING

001 – 009 Not Applicable Toward Degree
 100 – 299 Lower Level
 300 – 599 Upper Level
 600 – 799 Graduate

KEY TO BUILDING/ROOMS (LEAVENWORTH CAMPUS)

B Berchmans Hall
 BH Brooder House, South Campus
 CEC Cecilian Hall, Mead 3rd
 CL Curriculum Lab, De Paul
 DP De Paul Library
 M Miede Hall
 MA Mabee Auditorium, De Paul
 MD Mead Hall
 MML Multi – Media Lab
 RSC Ryan Sports Center
 SM Saint Mary Hall
 WR Walnut Room
 X Xavier Hall
 XS Xavier Studios
 MCGFH McGilley Field House

KEY TO COURSE SUFFIX

L1F - USM Day
 L1A - USM Day Session I
 L1B - USM Day Session II
 L2F - USM Evening
 L2A - USM Evening Session I
 L2B - USM Evening Session II
 M2F - USM Main Campus Graduate Division Session
 M2A - USM Main Campus Graduate Division Session I
 M2B - USM Main Campus Graduate Division Session II
 L3W - USM Weekend
 C2F - USM in Johnson Co.
 C3W - USM in Jo.Co. Weekend
 C2A - USM in Jo.Co. Session I
 C2B - USM in Jo.Co. Session II
 I2F - USM Interactive/Jo.Co. Interactive
 I2A - USM Interactive Session I
 I2B - USM Interactive Session II
 P2F - Providence Medical Center
 P2A - Providence Session I
 P2B - Providence Session II
 C1A - USM in Jo.Co. Day Session I
 C1B - USM in Jo.Co. Day Session II
 C1F - USM in Jo.Co. Day Session
 C4A - USM in Jo.Co. On-line Session I
 C4B - USM in Jo.Co. On-line Session II
 O2A - Off-campus Session I
 O2B - Off-campus Session II
 W4A - On-line Session I
 W4B - On-line Session II

PLEASE NOTICE :

>A course title followed by **(IS)** is an Idea Seminar.
 >A course title followed by **(CS)** is a Cultural Studies course.
 >A course title followed by **(S/L)** was submitted as having a Service/Learning component

Days: M=Monday T=Tuesday W=Wednesday R=Thursday F=Friday S=Saturday U=Sunday

Main Campus Registration

Leavenworth Campus Freshmen Registration and New Student Orientation, August 21, 2010, 9:00 a.m. - 1:00 p.m.
 Leavenworth Campus Transfer Student Registration and New Student Orientation, August 23, 2010, 9:00 a.m. - 1:00 p.m.
 Leavenworth Campus Returning Student Registration, August 24, 2010, 9:00 a.m. - 1:00 p.m.

Main Campus Late Registration: Registration after August 24, 2010 is considered late registration. Students enrolling late risk class cancellations or closure. Students will be assessed a \$50 late registration fee.

Workshop Registration

Registration for workshops is encouraged on the scheduled registration dates. However, registration for workshops is permitted in the Registrar's Office up to ONE WEEK before the beginning date of the workshop.

APPLICATION AND ADMISSION

Persons who wish to enroll in a degree program and have not previously attended the University of Saint Mary for credit courses need to submit an application and transcripts of all previous academic work prior to registration. Contact the Admissions Office at (913) 758-6118 for more information.

SPECIAL STUDENT ADMISSION POLICY

Special students, those who are not candidates for a degree, may enroll on a part or full-time basis. The university encourages those who wish to explore new interests, test their abilities, or update their skills to apply as special students. Special students need only submit an application form with a \$25 non-refundable processing fee. Transcripts are not required. Special students may enroll for a maximum of 15 hours. Contact the Admissions Office at (913) 758-6118 for additional information.

HEALTH RECORDS

All students are **REQUIRED** to have an updated health history and immunization record on file with the Health Services Office before receiving on-campus health care. **PHYSICAL EXAMINATIONS** are **REQUIRED** for residential students, International students, athletes, and education majors. Proof of medical insurance is **REQUIRED** for residential and international students. See USM Catalog for more information.

COURSE LOAD & EXCESS HOURS

The normal full-time student load is 14 to 18 hours. The fee for excess hours (over 18 hours) is \$375 per credit. The minimum for full-time in the fall and spring term is 12 hours. To carry excess hours, students must have the approval of their academic advisors and the academic dean.

PASS/FAIL

All internships, practicums, and weekend workshops are graded Pass (P) or Fail (F). This is **NOT** an option and is not used for other courses. See USM Catalog for more information.

AUDIT

Students enrolling for audit must do so during the registration period; students will pay full tuition and fees for audit. Complete records and transcripts will be maintained, although no credit hours are awarded. Approval for audit and the extent of class participation should be determined with the instructor prior to enrollment.

MUSIC LESSONS

Students enrolling for private or group lessons should submit their schedule to the music department immediately after enrollment so that times for lessons can be assigned. It is the student's responsibility to finalize her/his enrollment with the music department. All enrollments finalized after September 3 will be assessed the late change of enrollment fee of \$5. Music fees are in addition to per credit hour tuition.

CHANGE OF ENROLLMENT

Courses may be added with approval of advisor, without charge through September 2. No classes may be added after September 2. Courses may be dropped without charge, with approval of advisor through September 9. After that time, a \$5 fee is charged for each withdrawal. All changes in enrollment must go through the Registrar's Office. All changes made by an athlete must also have the approval of the faculty athletic advisor and the athletic department representative. Failure to attend class does not constitute official withdrawal; a student failing to attend class without official withdrawal will receive a failure in the course. Official withdrawals from the university are processed through the Office of the Academic Vice President.

VETERANS

Persons applying for VA education benefits through the Veterans Administration must fill out a form requesting certification. Veterans new to the University of Saint Mary must submit VA form 22-1995 (request for change of program or place of training) or VA form 22-1990 (application for education benefits) along with request for certification prior to or at the time of enrollment. These forms are available in the Registrar's Office. If advanced payment is desired, or questions arise, please contact the campus VA coordinator at (913) 758-6121.

INTERNATIONAL STUDENTS

Page 5

This university is authorized under federal law to enroll non-immigrant students. Students who are citizens of other countries must present their passports, I-94 forms, and I-20 forms at registration. All admissions procedures must be completed before the I-20 is issued to the student and she/he is permitted to enroll.

CLASS CANCELLATION DUE TO WEATHER

It is impossible to contact each person individually; if you have concerns that a class might not meet because of weather, tune in to local radio and television stations. The decision to cancel classes will be made by 3 p.m. for evening classes or 7 a.m. for day classes on the day the class is scheduled to meet. Call (913) 758-6300, for a recorded message regarding snow schedule and cancellation of classes.

WINTER WEATHER LATE OPENING POLICY

If snow and ice make driving hazardous, classes will begin on a snow schedule that should enable students to avoid early morning traffic. On the snow schedule, classes usually in session at 9:30 a.m. will be the first classes of the day. If it appears that driving conditions will be impossible for the entire day, then all day classes will be cancelled. The university will make a decision about the cancellation of evening classes during the afternoon of a winter day.

FINANCIAL AID AVAILABLE

Financial assistance is available for those who qualify. Forms of assistance include grants, scholarships, student employment, and loans. Before receiving financial assistance, students must have applied and been accepted for admission to the University of Saint Mary and ordinarily must be taking a minimum of six credit hours per semester. Outside sources of financial aid should also be investigated by students. For additional information, contact the Financial Aid Office, at (913) 682-5151, ext. 6450.

The University of Saint Mary maintains a non-discriminatory policy in the administration of all its educational policies, admissions policies, school and loan programs, athletic and other school-sponsored programs, and all hiring and promotion practices.

The university reserves the right to change course offerings, regulations and tuition/fees noted in this bulletin.

The average projected graduation rate for students who enter the University of Saint Mary Leavenworth campus program as full-time freshmen is 40%.

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Days: M=Monday T=Tuesday W=Wednesday R=Thursday F=Friday S=Saturday U=Sunday

FALL 2010 SCHEDULE OF CLASSES

MAIN CAMPUS - 4100 S. 4th Street, Leavenworth, KS

Classes Meet August 26 to December 16, 2010

Dept	Course No.	Course Title	Credits	Days	Time	Room	Faculty
ART							
AR	111 L1F	Drawing I	3	MWF	1:10-3:00	X103	Nelson
AR	151 L1F	Drawing I (for art majors)	3	MWF	1:10-3:00	X103	Nelson
AR	240 L1F	Painting I (S/L)	3	MWF	12:10-2:00	X105	Robinson
AR	305 L1F	Portfolio Seminar	3	MWF	2:10-3:00	X105	Robinson
AR	340 L1F	Painting II (S/L)	3	MWF	12:10-2:00	X105	Robinson
AR	351 L1F	Life Drawing	3	Cancelled			
AR	355 L1F	Photography II (Students must provide their own non-instant film camera.)	3	T,R	12:10-1:30	X104/M219	Nelson
AR	366 L1F	Computer Graphics	3	T,R	9:30-11:20	X105	Robinson
AR	425 L1F	Survey of Art History I (CS)	3	T,R	1:40-3:00	X104	Nelson
AR	440 L1F	Painting III (S/L)	3	MWF	12:10-2:00	X105	Robinson
AR	598 L1F	Advanced Studio	3	By Appt/Arrangement			Nelson
BUSINESS, ACCOUNTING & SPORTS MANAGEMENT							
AC	251 L1F	Principles of Accounting I	3	MWF	12:10-1:00	M21	Orrell
AC	252 L1F	Principles of Accounting II	3	T,R	1:40-3:00	M21	Orrell
AC	351 L1F	Intermediate Accounting	3	T,R	12:10-1:30	M21	Orrell
AC	352 L1F	Managerial Accounting	3	T,R	12:10-1:30	M21	Orrell
EC	232 L1F	Principles of Microeconomics	3	T,R	8:00-9:20	M114	Logan
FIN	362 L1F	Principles of Finance	3	MWF	1:10-2:00	M21	Orrell
ITAC	462 L1F	Accounting and Information Systems	3	MWF	10:30-11:20	M21	TBA
MGT	231 L1F	Principles of Management	3	T,R	9:30-10:50	M113	Philpot
MGT	320 L1F	Principles of Leadership	3	T,R	12:10-1:30	M113	Philpot
MGT	334 L1F	Business Entrprnrshp & Sm Bus Mngmnt	3	MWF	2:10-3:00	M113	Reynolds
MGT	335 L1F	International Business (CS) (IS)	3	T,R	9:30-10:50	M114	Logan
MGT	410 L1F	Human Resource Management	3	T,R	1:40-3:00	M113	Philpot
MKT	231 L1F	Principles of Marketing	3	MWF	12:10-1:00	M113	Reynolds
MKT	325 L1F	Consumer Behavior	3	MWF	9:30-10:20	M114	Reynolds
MKT	400 L1F	Sp Topics: Advanced Advertising	3	T,R	8:00-9:20	M115	Reynolds
SM	250 L1F	Introduction/Sports Management	3	MWF	2:10-3:00	M114	Zimmerman
SM	291 L1F	Field Exper in Sports Managmnt	1	By Appt/Arrangement			Taylor
SM	340 L1F	Legal Aspcts & Liabty/Sports (IS)	3	MWF	10:30-11:20	M104	Zimmerman
SM	499 L1F	Internship/Sports Management	3	By Appt/Arrangement			Zimmerman
SMSCA485	L1F	Orgnzn & Admin/Athletics & Sports	3	T,R	9:30-10:50	M304	Zimmerman

*Consult catalog or department for prerequisites and/or approval.

Dept	Course No.	Course Title	Credits	Days	Time	Room	Faculty
<u>COMMUNICATIONS</u>							
COM	120 L1F	Public Speaking	3	MWF	9:30-10:20	X208	Trebus
COM	451 L1F	Media Ethics and Law	3	T,R	1:40-3:00	X206	Raser
COM	591 L1F	Internship/Mentorship	3	By Appt/Arrangement			Rieke

EDUCATION

ED	406 L1F	Social & Cultrl Fndtns of Ed (CS) (IS) NOTE: ED 406 & ED 407 taken together	3	MW	8:00-8:50	DP12	Lenahan
ED	407 L1F	Seminar I:What's School Life? NOTE: ED 406 & ED 407 taken together	1	MW	9:00-9:50	DP12	Lenahan
ED	428 L1F	Psychological Fndtns of Educatn	3	T,R	8:00-9:20	DP12	Weissenfluh
ED	430 L1F	Educating Exceptnl Children & Youth	3	MW	10:00-11:20	DP5	Carnahan
ED	466 L1F	Tchnng Mathematics in Elem School	3	T,R	12:10-1:30	DP12	Weissenfluh
ED	467 L1F	Tchnng Science/Hlth Elem School	3	T,R	9:30-10:50	DP12	Weissenfluh
ED	573 L1F	Intgrted Readng/Lang Arts Meth	4	MW	12:10-2:00	DP5	Carnahan
ED	579 L1F	Supervised Reading Instruction	1	By Appt/Arrangement			Carnahan
ED	589 L1F	Secndry Mthds:Curric,Instr & Assess	3	T,R	12:10-1:30	DP5	Lenahan
ED	590 L1F	Smnr III:Profssnl Collaboratns	1	By Appt/Arrangement			Landever
ED	594 L1F	Classrm Mngt & Studnt Motivation	3	By Appt/Arrangement			Carnahan
ED	595 L1F	Student Teaching-Elementary	8	By Appt/Arrangement			Landever
ED	596 L1F	Student Teaching-Secondary	8	By Appt/Arrangement			Landever

% ED 406 and 407 are taken concurrently.

% ED 590 is taken concurrently with ED 595 or ED 596.

+ Prerequisite: passing scores on PPST.

ENGLISH

EN	006 L1F	Introduction to Composition	3	T,R	9:30-10:50	X206	Hebert
EN	111 L1F 1	English Composition I	3	MWF	1:10-2:00	SM317	Hebert
EN	111 L1F 2	English Composition I	3	MWF	2:10-3:00	SM317	Rieke
EN	111 L1F 3	English Composition I	3	T,R	9:30-10:50	SM317	Raser
EN	111 L1F 4	English Composition I	3	T,R	8:00-9:20	SM317	Raser
EN	111 L1F 5	English Composition I	3	MWF	9:30-10:20	SM317	Hebert
EN	245 L1F	British Literature I (CS) (IS)	3	T,R	8:00-9:20	X205	Hebert
EN	310 L1F 1	Transfer Core:Liberal Learning	3	MWF	8:30-9:20	SM317	Kolich
EN	310 L1F 2	Transfer Core:Liberal Learning	3	T,R	12:10-1:30	SM317	Kolich
EN	345 L1F	British Literature I (CS) (IS)	3	T,R	8:00-9:20	X205	Hebert
EN	362 L1F	Classical Mythology (CS)	3	T,R	1:40-3:00	SM317	Kolich
EN	390 L1F	Structures of Modern Eng Grammar	3	MWF	12:10-1:00	SM317	Rieke
EN	540 L1F	Chaucer and His Age	3	MWF	12:10-1:00	SM306	Hebert
EN	597 L1F	Sem/English Majors:Lit Criticism	3	T,R	12:10-1:30	X206	Raser

GENERAL EDUCATION

GE*	325 L2F	Life Experience Seminar	1	See Main Campus Evening Courses			Kolb
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HISTORY, POLITICAL SCIENCE & GLOBAL STUDIES

HI	155 L2F	World Civilizations I	3	See Main Campus Evening Courses			Murphy
HI	470 L1F	Amer Century:Hist of US 20th Century (IS)	3	T,R	9:30-10:50	X210	Mulliken
HI	569 L1F	Historical Method (S/L)	3	T,R	1:40-3:00	X210	Mulliken
HIPS	250 L1F	Coll:Intro to International Affairs (CS) (IS)	3	MWF	2:10-3:00	X205	Scott
HIPS	395 L1F 1	Supreme Crt-Civil Rights& Liberties (CS)	3	MWF	8:30-9:20	X205	Scott
HIPS	595 L1F	History & Politics/Contemp Conflict	3	MWF	12:10-1:00	X210	Riegg
PHPS	371 L1F	Political Thought I	3	MWF	10:30-11:20	X206	Riegg
PS	220 L1F	Introductn to Political Science	3	MWF	9:30-10:20	X210	Riegg
PS	281 L1F	Comparative Political Systems	3	MWF	1:10-2:00	X210	Riegg
PS	330 L1F	Sex and Politics (IS)	3	MWF	1:10-2:00	X206	Scott
PS	530 L1F	Contemporary Controversies	3	MWF	9:30-10:20	X205	Scott
SS	155 L1F	Principles of Human Geography (CS) (IS)	3	T,R	12:10-1:30	X210	Mulliken

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Dept	Course No.	Course Title	Credits	Days	Time	Room	Faculty
<u>INDEPENDENT STUDIES</u>							
IDGE	198 L1F - 1	Independent Study - Unspecific - Main Campus	1 - 3				Please use to register temp for a planned indep study
IDGE	198 L1F - 2	Independent Study - Unspecific - Main Campus	1 - 3				Please use to register temp for a 2nd planned indep study
IDGE	198 L1F - 3	Independent Study - Unspecific - Main Campus	1 - 3				Please use to register temp for a 3rd planned indep study
<u>INFORMATION TECHNOLOGY</u>							
IT	102 L3W	Wrd Procssng:Microsoft Word	1				See Weekend or Workshops Main Campus
IT	103 L3W	Spreadsheets:Microsft Excel	1				See Weekend or Workshops Main Campus
IT	106 L3W	Database: MS Access	1				See Weekend or Workshops Main Campus
IT	114 L3W	Internet Research	1				See Weekend or Workshops Main Campus
IT	120 L1F	Management Information Systems	3	T,R	9:30-10:50	M21	Hite
IT	361 L1F	Web Programming	3	T,R	8:00-9:20	M21	TBA
IT	450 L1F	Software Development and Design	3	MWF	9:30-10:20	M21	TBA
ITAC	462 L1F	Accounting and Information Systems (IS)	3	MWF	10:30-11:20	M21	TBA
<u>LANGUAGE & CULTURE</u>							
SPA	111 L1F	Elementary Spanish I	4	T,R	12:10-1:30	X205	Nunez
SPA	112 L1F	Elementary Spanish II	4	T,R	1:40-3:00	X205	Nunez
All other levels of Spanish (dependent on students' needs) independently by appointment.							
<u>MATHEMATICS</u>							
MA	006 L1F	Introductory Algebra & Geometry	3	MWF	9:30-10:20	M113	Dean
		Introductory Algebra & Geometry		& T	8:00-9:20	M113	Dean
MA	115 L1F	Intermediate Algebra	3	MWF	1:10-2:00	M113	Dean
MA	115 L1F 2	Intermediate Algebra	3	MWF	12:10-1:00	M114	Dean
MA	210 L1F	College Algebra	3	MWF	8:30-9:20	M113	Dean
MA	221 L1F	Calculus & Analytic Geometry I	4	MTWRF	1:10-2:00	M114	Silvey
MA	230 L1F	Introductory Statistics	3	MWF	10:30-11:20	M114	Silvey
MA	323 L1F	Calculus III: Multivariable	4	MWF	8:00-9:20	M115	Silvey
MA	597 L1F	Senior Seminar	2	T,R	12:10-1:00	M319	Silvey
<u>MUSIC</u>							
MU	110 L1F	Fundamentals of Music Theory	3	MWF	2:10-3:00	MD305	Proctor
MU	131 L1F	Concert Chorale/Handbells	1	T,R	12:10-1:30	MD201	Krusemark
MU	135 L1F	Instrumental Ensemble	1	By Appt/Arrangement		MD306	Proctor
MU	136 L2F	University-Community Band	1	See Main Campus Evening Courses			Proctor
MU	141 L1F	Class Piano I	1	By Appt/Arrangement		MD301	Proctor
MU	142 L1F	Class Piano II	1	By Appt/Arrangement		MD301	Proctor
MU	143 L1F	Class Piano III	1	By Appt/Arrangement		MD301	Proctor
MU	151 L1F 1	Private Piano	1	By Appt/Arrangement		MD306	Proctor
MU	151 L1F 2	Private Voice	1	By Appt/Arrangement		MD304	Krusemark
MU	151 L1F 4	Private Instrument	1	By Appt/Arrangement		MD304	Faculty
MU	151 L1F 5	Private Flute	1	By Appt/Arrangement		MD306	Proctor
MU	310 L1F	Foreign Languages for Singing	1	By Appt/Arrangement		MD305	Krusemark
MU	420 L1F	Music History & Literature I		Cancelled			
<u>NATURAL SCIENCES</u>							
BI	109 L1F	Biology for Today - Lecture (IS)	3	MW	1:10-2:00	M318	Seibold
		Biology for Today - Lab		T	1:10-3:00	M307	Seibold
BI	109 L1F-2	Biology for Today - Lecture (IS)	3	MW	1:10-2:00	M318	Seibold
		Biology for Today - Lab		R	1:10-3:00	M307	Seibold
BI	115 L1F	Ecology Lecture (S/L)	3	MW	9:30-10:20	M318	Mackintosh
		Ecology Lab		F	9:00-10:20	M307	
BI	115 L1F-2	Ecology Lecture (S/L)	3	MW	9:30-10:20	M318	Mackintosh
		Ecology Lab		F	10:30-11:50	M307	
BI	220 L1F	Cell Biology Lecture	4	MWF	12:10-1:00	M318	Mackintosh
		Cell Biology - Lab		T	9:30-11:30	M307	Mackintosh
BI	258 L1F	Human Anatomy & Physiology I - Lecture	5	MW	9:30-11:20	M304	Cozine
		Human Anatomy & Physiology I-Lab		R	1:10-3:00	M305	
BI	258 L1F-2	Human Anatomy & Physiology I - Lecture	5	MW	9:30-11:20	M304	Cozine
		Human Anatomy & Physiology I-Lab		F	9:30-11:20	M305	

NATURAL SCIENCES continued on next page

*Consult catalog or department for prerequisites and/or approval.

Dept	Course No.	Course Title	Credits	Days	Time	Room	Faculty
		NATURAL SCIENCES continued from previous page					
BI 265	L1F	Basic Microbiology- Lecture	4	MWF	8:30-9:20	M304	Cozine
		Basic Microbiology - Lab		T	8:30-10:20	M305	Cozine
BI 595	L1F	Biology Seminar	1	R	9:30-10:20	M311	Mackintosh/Cozine
BI 599	L1F	Research Problems	1	By Appt/Arrangement		M	Mackintosh
BI 599	L1F 2	Research Problems	1	By Appt/Arrangement		M	Cozine
BINU 370	L1F	Principles of Nutrition	3	MWF	1:10-2:00	M304	Cozine
CH 113	L1F	Allied Health Chemistry	4	MWF	1:10-2:00	M223	Ingle
		Allied Health Chemistry		T	8:00-10:50	M208	Ingle
CH 121	L1F	General Chemistry I - Lecture	4	MWF	2:10-3:00	M223	Ingle
		General Chemistry I - Lab		R	8:00-10:50	M208	Ingle
CH 330	L1F	Organic Chemistry I - Lecture	4	MWF	10:30-11:20	M223	Ingle
		Organic Chemistry I - Lab		R	12:10-3:00	M206	Ingle
CH 464	L1F-2	Physical Chemistry I - Lecture	4	MWF	9:30-10:20	M223	Seibold
		Physical Chemistry I - Lab		R	10:30-1:10	M203	Seibold
CH 594	L1F	Chemistry Seminar	1	T	11:00-11:50	M212	Ingle/Seibold
CH 598	L1F	Research Problems in Chemistry I	1	By Appt/Arrangement			Ingle
NS 105	L1F	Physical Science - Lecture	4	MWF	12:10-1:00	M221	O'Rourke
		Physical Science - Lab		T	12:10-2:00	M221	O'Rourke
NS 588	L1F	Practical Applctns/Teaching Science	1	F	9:00-11:50	M307	Mackintosh
NS 597	L1F	Science & Society Seminar	2	T,R	12:10-1:00	M319	Mackintosh
PHY 215	L1F	Physics I - Lecture	4	MWF	8:30-9:20	M221	Seibold
		Physics I - Lab		R	7:30-10:20	M221	Seibold

NURSING

BINU 370	L1F	Principles of Nutrition	3	MWF	1:10-2:00	M304	Cozine
BINU 454	L1F	Pathophysiology	3	Contact Nursing Dept		MD	McClure
NU 401	L1F	Intro/Professional Nursing	3	Contact Nursing Dept		MD	Ducey & Kidder
NU 406	L1F	Nursing Therapeutic Interventions	3	Contact Nursing Dept		MD	Behney & Kidder
NU 420	L1F	Health Assessment	3	Contact Nursing Dept		MD	Del Davis
NU 514	L1F	Pediatric Health Care	4	Contact Nursing Dept		MD	Behney
NU 516	L1F	Women's Health & Maternity	4	Contact Nursing Dept		MD	Del Davis
NU 520	L1F	End of Life Care	3	Contact Nursing Dept		MD	Ducey
NU 530	L1F	Care of Complex Ill	4	Contact Nursing Dept		MD	McClure
NU 590	L1F	Senior Integrative Seminar	3	Contact Nursing Dept		MD	Mahoney
THNU 390	L1A	Mission/Hlth Care:TheolgcI Perspctv (IS)	3	W	8:00-12:00	MD408	White
THNU 390	L1B	Mission/Hlth Care:TheolgcI Perspctv (IS)	3	W	8:00-12:00	MD408	White

NURSING RN to BSN ON-LINE PROGRAM

FALL I classes meet August 30 to October 23, 2010 (Intensive courses taught in eight-week period require pre-assignments.)

BI	110 W4A	Biology for Today	3	on-line			Mackintosh
EN	370 W4A	Language and Literature	3	on-line			Hicks
HCMGT	415 W4A	Communication and Relationship Building	3	on-line			Blessum
HCMGT	715 W4A	Communication and Relationship Building	3	on-line			Blessum
MA*	115 W4A	Intermediate Algebra	3	on-line			Dean
NU*	402 W4A	Nursing as a Profession	3	on-line			Sullivan
NU*	410 W4A	Research in Nursing	3	on-line			Boyer
NU*	520 W4A	End of Life Care	3	on-line			Ducey
NU*	540 W4A	Leadership in Nursing	4	on-line			Bruner-Hill
NU*	590 W4A	Senior Integrative Seminar	3	on-line			Fua
PH	442 W4A	Bioethics	3	on-line			Schimoler

FALL II classes meet October 25 to December 18, 2010 (Intensive courses taught in eight-week period require pre-assignments.)

BINU*	454 W4B	Pathophysiology	3	on-line			Boyer
GE*	325 W4B	Life Experience Seminar	1	on-line			TBA
HCMGT	416 W4B	Leadership in Health Care	4	on-line			Spilker
HCMGT	716 W4B	Leadership in Health Care	4	on-line			Spilker
HI*	470W4B	The American Century:History	3	on-line			Mulliken
MA*	230 W4B	Statistics	3	on-line			Silvey
NU*	402 W4B	Nursing as a Profession	3	on-line			Sullivan
NU*	420 W4B	Health Assessment	3	on-line			Bruner-Hill
NU*	525 W4B	Community Health Care	4	on-line			Marsh
NU*	540 W4B	Leadership in Nursing	4	on-line			Patty
PY*	355 W4B	Aging: Issues and Perspectives	3	on-line			Magee
SO	110 W4B	Sociology	3	on-line			Alexander
TH	375W4B	World Religions	3	on-line			TBA
THNU	390 W4B	Mission/Health Care:Theological Perspective	3	on-line			TBA

*Consult catalog or department for prerequisites and/or approval.

PHILOSOPHY

PH 110 L1F	Logic	3	T,R	8:00-9:20	X206	Schimoler
PH 270 L1F	Introduction to Philosophy	3	MWF	9:30-10:20	X206	Schimoler
PH 340 L1F	Ethics	3	MWF	12:10-1:00	X206	Schimoler
PH 597 L1F	Phil Sem: Cont Philosopher	3	T,R	9:30-10:50	X205	Schimoler
PHPS 371 L1F	Political Thought I	3	MWF	10:30-11:20	X206	Riegg

Dept	Course No.	Course Title	Credits	Days	Time	Room	Faculty
PSYCHOLOGY & CRIMINOLOGY							
CR 280 L1F		Introduction to Criminal Law	3	T,R	1:40-3:00	M104	Alexander
CR 490 L1F		Penology	3	T,R	12:10-1:30	M104	Alexander
PY 150 L1F		Introduction to Psychology	3	MWF	8:30-9:20	M104	Greene
PY 300 L1F		Special Topic: Women in Psychology	3	MWF	12:10-1:00	M304	King
PY 355 L1F		Aging: Issues and Perspectives	3	T,R	1:40-3:00	M304	King
PY 355 L2A		Aging: Issues and Perspectives	3	See Main Campus Evening Courses			Becker
PY 355 L2B		Aging: Issues and Perspectives	3	See Main Campus Evening Courses			Becker
PY 460 L1F		Social Psychology	3	T,R	8:00-9:20	M104	Greene
PY 550 L1F		History and Systems of Psychology (IS)	3	T,R	12:10-1:30	M304	King
PYCR 585 L1F		Research Methods: Design	3	MWF	9:30-10:20	M104	Greene
PYCR 591 L1F		Practicum I	3	By Appt/Arrangement			Faculty
PYCR 592 L1F		Practicum II	3	By Appt/Arrangement			Faculty
SO 110 L1F		Introduction to Sociology	3	MWF	2:10-3:00	M318	Alexander
SO 160 L1F		Social Problems	3	MWF	12:10-1:00	M104	Alexander

SPORT, COACHING & ACTIVITIES

SCA 121 L1F		Beginning Swimming	1	T,R	10:00-10:50	POOL	Loewenstein
SCA 122 L1F		Intermediate/Advanced Swimming	1	T,R	10:00-10:50	POOL	Loewenstein
SCA 124 L2F		Lifeguarding	1	See Main Campus Evening Courses			Loewenstein
SCA 147 L1F		Walking/Jogging	1	T,R	Arranged	RSC	Faculty
SCA 181 L3W 1		First Aid/CPR	1	See Weekend Courses/Workshops M			
SCA 246 L1F 1		Varsity Sports:Football	1	By Appt/Arrangement			Hinson
SCA 246 L1F 2		Varsity Sports:Soccer	1	By Appt/Arrangement			Mazeitis
SCA 246 L1F 3		Varsity Sports:Volleyball	1	By Appt/Arrangement			Faculty
SCA 250 L1F 1		Lifetime Wellness	3	MWF	1:10-2:00	M104	Osborne
SCA 250 L1F 2		Lifetime Wellness	3	MWF	2:10-3:00	M104	Lorenzen
SCA 291 L1F 1		Methods of Coaching:Basketball	2	T,R	9:30-10:20	M115	Basler
SCA 291 L1F 2		Methods of Coaching:Softball/Baseball	2	T,R	12:10-1:00	M115	Lorenzen
SCA 291 L1F 7		Methods of Coaching:Team Sport Actv	2	T,R	1:40-2:30	M115	Bishop
SCA 310 L1F		Techniques of Officiating	2	Cancelled			
THRSA100 L1F		Musical Theatre Dance I	1	T	10:00-11:20	X401	Buckingham

ROTC - Military Science

Classes meet on University of Kansas Campus

AIR	144	Foundations of United States Air Force	1	KU		
AIR	148	Foundations of United States Air Force	1	KU		
AIR	284	Airpower History	1	KU		
AIR	288	Airpower History	1	KU		
AIR	344	Leadership Studies	3	KU		
AIR	348	Leadership Studies	3	KU		
AIR	404	National Security Affairs	3	KU		
AIR	408	National Security Affairs	3	KU		
ARMY	101	Intro to Military Science	1	KU		
ARMY	120	Intensive Military Science I	2	KU		
ARMY	201	Basic Military Science I	1	KU		
ARMY	220	Intensive Military Science II	2	KU		
ARMY	301	Thry & Dynamics of Tact Ops I	3	KU		
ARMY	401	Concepts of Military Management	3	KU		

* Consult catalog or department for prerequisites and/or approval.

THEATRE

FATHR360	L1F	Your Life in Art (CS) (IS)	3	MWF	1:10-2:00	X205	Ibsen
THR 235	L1W	Stage Make-Up	1	S	10:00-12:00	X208	Trebus
THR 350	L1F	Production	1	By Appt/Arrangement		X	Trebus
THR 410	L1F	Playwriting	3	MWF	10:30-11:20	X208	Trebus
THR 419	L1F	Theatre History (CS)	3	MWF	12:10-1:00	X208	Ibsen
THR 531	L1F	Scene Design	3	MWF	2:10-3:00	X208	Ibsen
THRSA100	L1F	Musical Theatre Dance I	1	T	10:00-11:20	X401	Buckingham

Dept	Course No.	Course Title	Credits	Days	Time	Room	Faculty
THEOLOGY & PASTORAL MINISTRY							
TH	125 L1F	Introduction to Catholicism	3	MWF	9:30-10:20	SM318	Kepes
TH	230 L1F	Theology/Sexuality & Marriage (IS)	3	T,R	12:10-1:30	SM318	Hughes
TH	242 L1F	Exploring/Human Experience of God	3	MWF	1:10-2:00	SM318	Kepes
TH	250 L1F	Old Testament (S/L) (IS)	3	MWF	12:10-1:00	SM318	Hughes
TH	320 L1F	Images of Jesus	3	T,R	8:00-9:20	SM318	Kepes
TH	375 L1F	World Religions (CS) (IS)	3	T,R	9:30-10:50	SM318	Kepes
PM	300 L2A	Topics in Ministry: Youth Ministry	3	See Main Campus Evening Courses			TBA

* Consult catalog or department for prerequisites and/or approval.

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*****EVENING/WEEKEND COURSES*****

MAIN CAMPUS EVENING COURSES - 4100 S. 4th Street, Leavenworth, KS

Classes Meet August 26 to December 16, 2010

Dept	Course No.	Course Title	Credits	Days	Time	Room	Faculty
GE	325L2F	Life Experience Seminar	1	Appointment			Kolb
HI	155L2F	World Civilizations I	3	R	6:45 - 9:15 p.m.	X210	Murphy
MA*	463L2F	Abstract Algebra	3	R	6:00 - 8:40 p.m.	M114	Silvey
MU	136L2F	University-Community Band	1	M	6:00 - 8:00 p.m.	MD201	Proctor
SCA	124L2F	Lifeguarding	1	W	6:30 - 8:30 p.m.	Pool	Loewenstein

FALL I classes meet August 31 to October 19, 2010 (Intensive courses taught in eight-week period require pre-assignments.)

PM	300L2A	Topics in Ministry: Youth Ministry	3	T	6:00 - 9:50 p.m.	SM318	Madeo
PY*	355L2A	Aging: Issues and Perspectives	3	T	6:00 - 9:50 p.m.	MD402	Becker

FALL II classes meet October 20 to December 16, 2010 (Intensive courses taught in eight-week period require assignments.)

PY*	355L2B	Aging: Issues and Perspectives	3	T	6:00 - 9:50 p.m.	MD402	Becker
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MAIN CAMPUS WEEKEND COURSES

SCA	181L3W1	First Aid/CPR	1	Appointment Ext.	6622		Loewenstein
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MAIN CAMPUS WEEKEND WORKSHOPS

All workshops meet Fri. 6:00 – 9:00 p.m. and Sat. 9:00 a.m. – 5:00 p.m.

IT	102L3W	Word Processing: Microsoft Word	1		Sept. 17/18	M21	TBA
IT	103L3W	Spreadsheets: Microsoft Excel	1		Oct. 8/9	M21	TBA
IT	106L3W	Database: MS Access	1		Oct. 29/30	M21	TBA
IT	114L3W	Internet Research	1		Nov. 12/13	M21	TBA

WYANDOTTE COUNTY EVENING COURSES, PROVIDENCE MEDICAL CENTER - 8929 Parallel Parkway, KC, KS

FALL I classes meet August 23 to October 18, 2010 (Intensive courses taught in eight-week period require pre-assignments.)

Dept	Course No.	Course Title	Credits	Days	Time	Room	Faculty
MGT*	410P2A	Human Resource Management	3	R	6:00 - 9:50 p.m.		Philpot

FALL II classes meet October 20 to December 16, 2010 (Intensive courses taught in eight-week period require assignments.)

CR*	470P2B	Police, Courts, Probation and Parole	3	M	6:00 - 9:50 p.m.		Istas
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JOHNSON COUNTY CAMPUS EVENING COURSES - 11413 Pflumm Road, Overland Park, KS

Classes meet August 23 to December 16, 2010

Dept	Course No.	Course Title	Credits	Days	Time	Room	Faculty
APY*	591C2F	Field Practicum I	Var	Appointment			Hemphill
APY*	592C2F	Field Practicum II	Var	Appointment			Hemphill
ED%	406C2F	Social & Cultural Foundations of Ed	3	M	6:00 - 9:50 p.m.		Lenahan
ED%	407C2F	Seminar I: What's School Life?	1	M	6:00 - 9:50 p.m.		Lenahan
ED*	428C2F	Psychological Fdn of Educ	3	R	6:00 - 8:40 p.m.		Markman
ED*+	466C2F	Teaching Mathematics Elem School	3	M	6:00 - 8:40 p.m.		Gross
ED*+	467C2F	Teaching Science & Health Elem School	3	R	6:00 - 8:40 p.m.		Gross
ED*+	573C2F	Integrated Reading & Lang Art Methods	4	T	6:00 - 9:50 p.m.		Carnahan
ED*+	579C2F	Supervised Reading Instruction	1	Appointment			Carnahan
ED*+	589C2F	Secondary Methods	3	Appointment			Lenahan
ED*+##	590	Seminar III: Professional Collaborations	1	Appointment			Landever
ED*+##	594	Classroom Management & Student Motivation	3	Appointment			Carnahan
ED*+##	595	Student Teaching-Elementary	8	Appointment			Landever
ED*+##	596	Student Teaching-Secondary	8	Appointment			Landever
GE	325C2F	Life Experience Seminar	1	Appointment			Craddock
GE	331C2F	Idea Seminar I	6	W	6:00 - 9:50 p.m.		Hughes/Kolich
MGT*	550C2F	Business Policy & Ethics	3	M	6:00 - 8:40 p.m.		Little

% ED 406 and ED 407 are taken concurrently.

% ED 590, 594 and ED 595 are taken concurrently.

+ Prerequisite: passing scores on PPST.

Student teaching is a day course with tuition charge at the day rate, (see page listing for tuition and fees per semester).

* Consult catalog or department for prerequisites and/or approval.

Dept	Course No.	Course Title	Credits	Days	Time	Room	Faculty
FALL I classes meet August 23 to October 18, 2010 (Intensive courses taught in eight-week period require pre-assignments.)							
APY	250C2A	Introduction to Human Services	3	R	6:00 - 9:50 p.m.		Dercher
HI*	595C2A	Sp Tp: Sister Revolutions	3	M	6:00 - 9:50 p.m.		Craddock
MGT*	335C2A	International Business	3	T	6:00 - 9:50 p.m.		Logan
PH	442C2A	Bioethics	3	T	6:00 - 9:50 p.m.		Schimoler
SO	110C2A	Introduction to Sociology	3	R	6:00 - 9:50 p.m.		Scott

FALL II classes meet October 20 to December 16, 2010 (Intensive courses taught in eight-week period require pre-assignments.)

APY*	551C2B	Methods of Practice II: Group Process	3	T	6:00 - 9:50 p.m.		TBA
CDE	501C2B	Issues in Early Childhood Education Adm	3	R	6:00 - 9:50 p.m.		Jarrett
HI*	595C2B	Sp Tp: Civil War	3	M	6:00 - 9:50 p.m.		Craddock
MKT*	231C2B	Principles of Marketing	3	T	6:00 - 9:50 p.m.		Higney
PY*	460C2B	Social Psychology	3	R	6:00 - 9:50 p.m.		Ross

JOHNSON COUNTY CAMPUS WEEKEND COURSES

PYAPY*	352C1W	Professional Ethics (class meets every other Saturday beginning August 21, 2010)	3	S	9:00 a.m. - 1:00 p.m.		Motl
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JOHNSON COUNTY CAMPUS WEEKEND WORKSHOPS

All CDE workshops meet Fri. 6:00- 9:00 p.m. and Sat. 9:00 a.m. - 4:00 p.m.

CDE	406C3W	Integrating Mental, Emotional, Social Health/Clism	1		Aug. 27/28		Filley
CDE	407C3W	Therapy in Classroom: Creating Coop Learning	1		Oct. 29/30		Filley
CDE	408C3W	Kinder Therapy: Teachers as Therapeutic Agents	1		Nov. 12/13		Filley

All TCHED and EDUCW workshops meet Fri. 5:00 – 9:00 p.m. and Sat. 9:00 a.m. – 4:00 p.m.

TCHED	590/690C3W	How to Administer the DIBELS	1		Aug. 27/28		Stokes
TCHED	558/658C3W	Partnering With Parents	1		Sept. 17/18		Sapp
EDUCW	520/620C3W	Social Skills & Autism Spectrum Disorder	1		Sept. 24/25		Johnson
TCHED	585/685C3W	I've DIBEL'd, Now What?	1		Oct. 1/2		Stokes
TCHED	580/680C3W	Teaching Math to USE Math	1		Oct 8/9		Randall
EDUCW	505/605C3W	Differentiated Reading With Make & Take	2		Oct. 15/16/22		Stokes

RN to BSN PROGRAM AT JOHNSON COUNTY

FALL I classes meet August 23 to October 18, 2010 (Intensive courses taught in eight-week period require pre-assignments.)

PH	442C2A	Bioethics	3	T	6:00 - 9:50 p.m.		Schimoler
SO	110C2A	Introduction to Sociology	3	R	6:00 - 9:50 p.m.		Scott

FALL II classes meet October 20 to December 16, 2010 (Intensive courses taught in eight-week period require pre-assignments.)

EN	370C2B	Language and Literature	3	W	6:00 - 9:50 p.m.		Raser
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FALL I classes meet August 30 to October 21, 2010 (Intensive courses taught in eight-week period require pre-assignments.)

NU*	402C2A	Nursing as a Profession	3	T	6:00 - 9:50 p.m.		Cahill
NU*	525C2A	Community Health Care	4	W	6:00 - 9:50 p.m.		Tba

FALL II classes meet October 25 to December 16, 2010 (Intensive courses taught in eight-week period require pre-assignments.)

BINU*	454C2B	Pathophysiology	3	R	6:00 - 9:50 p.m.		McClure
NU*	540C2B	Leadership in Nursing	4	T	6:00 - 9:50 p.m.		TBA
NU*	590C2B	Senior Integrative Seminar	3	W	6:00 - 9:50 p.m.		Cahill

* Consult catalog or department for prerequisites and/or approval.

GRADUATE DIVISION

JOHNSON COUNTY CAMPUS - 11413 Pflumm Road, Overland Park, KS

Classes meet August 23 to December 16, 2010

Dept	Course No.	Course Title	Credits	Days	Time	Room	Faculty
PY	720C2F	Historical Foundations of Psychology	3	T	5:00 - 7:30 p.m.		Hemphill
PY	721C2F	Advanced Social Psychology	3	R	7:35 - 10:05 p.m.		Strohm
PY	723C2F	Advanced Psychopathology	3	R	5:00 - 7:30 p.m.		Greene
PY*	733C2F	Developmental and Cognitive Assessment	3	W	7:35 - 10:05 p.m.		Strohm
PY*	741C2F	Issues in Ethics and Professional Development	3	M	7:35 - 10:05 p.m.		Strohm
PY	745C2F	Cognitive Processes	3	W	5:00 - 7:30 p.m.		TBA
PY	748C2F	Multicultural Counseling	3	M	5:00 - 7:30 p.m.		Strohm
PY*	761C2F	Practicum	Var	T	7:35 - 10:05 p.m.		Hemphill
PY	780C2F	Summary Portfolio	1	Arr	Arr		Hemphill
MGT	795C2F	Business, Policy and Ethics (Class will meet 10 times plus the presentations)	3	T	6:00 - 9:50 p.m.		Smith, P

FALL I classes meet August 30 to October 23, 2010 (Intensive courses taught in eight-week period require pre-assignments.)

Dept	Course No.	Course Title	Credits	Days	Time	Room	Faculty
ED	723C4A	Research in Education	3		on-line		Williams
MGT	701C2A	Organizational Management	3	M	6:00 - 9:50 p.m.		Kane
MGT	704C2A	Marketing Management	3	R	6:00 - 9:50 p.m.		Cox
MGT	709C2A	Managerial Economics	3	R	6:00 - 9:50 p.m.		Dela Pasion
MGT	711C2A	Managerial Accounting	3	M	6:00 - 9:50 p.m.		Growney, Jr
MGT	765C2A	Current Financial Trends	3	T	6:00 - 9:50 p.m.		Cofer

FALL II classes meet October 25 to December 18, 2010 (Intensive courses taught in eight-week period require pre-assignments.)

ED	733C2B	Diagnostic Procedures & Instructional Approaches	3	M	5:00 - 8:50 p.m.		Hogan
ED	799C4B	Seminar: Summary Portfolio	1		on-line		Honacki
MGT	708C2B	Human Resource Management	3	R	6:00 - 9:50 p.m.		Behrens
MGT	712C2B	Managerial Finance	3	M	6:00 - 9:50 p.m.		Growney, Jr.
MGT	714C2B	Global Management	3	M	6:00 - 9:50 p.m.		McFarland
MGT*	768C2B	Financial and Capital Issues	3	R	6:00 - 9:50 p.m.		Smith, P
MGT	774C2B	Organizational Change & Behavior	3	W	6:00 - 9:50 p.m.		Ford

* Consult catalog or department for prerequisites and/or approval.

PROVIDENCE MEDICAL CENTER - 8929 Parallel Parkway, Kansas City, KS

FALL I classes meet August 30 to October 23, 2010 (Intensive courses taught in eight-week period require pre-assignments.)

Dept	Course No.	Course Title	Credits	Days	Time	Room	Faculty
MGT	751P2A	Project Management	3	W	6:00 - 9:50 p.m.		Gunter

FALL II classes meet October 25 to December 18, 2010 (Intensive courses taught in eight-week period require pre-assignments.)

MGT	713P2B	Operations Management	3	W	6:00 - 9:50 p.m.		Lennard
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SACRED HEART SCHOOL - 21801 Johnson Drive, Shawnee KS

FALL I classes meet August 30 to October 23, 2010 (Intensive courses taught in eight-week period require pre-assignments.)

ED	737O2A	Leadership & Change in Education	3	W	5:00 - 8:50 p.m.		Lenahan
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FALL II classes meet October 25 to December 18, 2010 (Intensive courses taught in eight-week period require pre-assignments.)

ED	724O2B	Cultural Diversity and Education	3	W	5:00 - 8:50 p.m.		Taylor
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FALL 2010 ADVISING CALENDAR**First Meeting for Classes - 16 week**

Evening classes begin...undergraduate degree completion program Overland Park	23-Aug
Evening classes begin...undergraduate Leavenworth programs	26-Aug
Day classes begin	26-Aug

Students enrolling after August 25 will be assessed a \$50 late registration fee.

Last day for registration	2-Sep
Last day to add classes*	2-Sep
Labor Day, no classes	6-Sep
Last day to drop a course without \$5.00 fee*	9-Sep
Dropped courses indicated with a mark of "W"*	10-Sep
Mid-term grades due in Registrar Office	15-Oct
Last day to drop a course and receive a refund*	20-Oct
Fall Break	21-24 Oct
Classes resume	25-Oct
Last day to drop a course with a mark of "W"*	5-Nov
Dropped courses now indicated with a mark of "WP" or "WF"*	6-Nov
Thanksgiving recess	24-28 Nov
Classes resume	29-Nov
Last day to drop a course*	3-Dec
Final exams	13-16 Dec
Christmas recess begins	17-Dec

For classes beginning week of August 23- 1st 8 Weeks

Last day to add classes	may not add once classes have begun
Last day to drop a course without \$5.00 fee	30-Aug
Dropped courses indicated with a mark of "W"	31-Aug
Last day to drop a course and receive a refund	19-Sep
Last day to drop a course with a mark of "W"	27-Sep
Dropped courses now indicated with a mark of "WP" or "WF"	28-Sep
Last day to drop a course	4-Oct

For classes beginning week of August 30 - 1st 8 Weeks

Last day to add classes	may not add once classes have begun
Last day to drop a course without \$5.00 fee	6-Sep
Dropped courses indicated with a mark of "W"	7-Sep
Last day to drop a course and receive a refund	26-Sep
Last day to drop a course with a mark of "W"	3-Oct
Dropped courses now indicated with a mark of "WP" or "WF"	4-Oct
Last day to drop a course	10-Oct

For classes beginning week of October 20 - 2nd 8 Weeks

Last day to add classes	may not add once classes have begun
Last day to drop a course without \$5.00 fee	27-Oct
Dropped courses indicated with a mark of "W"	28-Oct
Last day to withdraw & receive refund	16-Nov
Last day to drop a course with a mark of "W"	23-Nov
Dropped courses now indicated with a mark of "WP" or "WF"	24-Nov
Last day to drop a course	3-Dec

For classes beginning week of October 25 - 2nd 8 Weeks

Last day to add classes	may not add once classes have begun
Last day to drop a course without \$5.00 fee	1-Nov
Dropped courses indicated with a mark of "W"	2-Nov
Last day to withdraw & receive refund	21-Nov
Last day to drop a course with a mark of "W"	28-Nov
Dropped courses now indicated with a mark of "WP" or "WF"	29-Nov
Last day to drop a course	5-Dec

***Contact Business Office for details concerning refund policy for special courses, weekend courses and workshops.**

Exam Week Schedule - Leavenworth Campus

ALL FINAL EXAMINATIONS must be taken during the scheduled exam week and at the scheduled times.

CHANGES IN EXAMINATION TIMES are not allowed except in emergencies. In case of emergency, request forms and instructions for change of exam are available in the Registrar's Office.

Payment of the \$30 change of final exam fee is required for each change.

CONFLICTS IN EXAMINATION TIMES should be reported to the Registrar's Office at least three weeks before the beginning of exam week and a change of exam form must be filled out. Students are not charged for change of exam due to scheduled conflicts.

MONDAY DECEMBER 13	TUESDAY DECEMBER 14	WEDNESDAY DECEMBER 15	THURSDAY DECEMBER 16
8:00 - 9:50 A.M. Courses taken MWF @ 8:00 - 9:20 MWF @ 8:30 - 9:20 MW @ 8:00 - 8:50 MW @ 9:00 - 9:50	8:00 - 9:50 A.M. Courses taken T, R @ 8:00 - 9:20 AM	8:00 - 9:50 A.M. Courses taken MWF @ 10:30 - 11:20	8:00 - 9:50 A.M. Courses taken T, R @ 12:10 - 1:00 T, R @ 12:10 - 1:30
10:00 - 11:50 A.M. Courses taken MW @ 9:30 - 10:20 MW @ 9:30 - 11:20 MW @ 10:00 - 11:20 MWF @ 9:30 - 10:20 MWF @ 9:30 - 11:20	10:00 - 11:50 A.M. Courses taken R @ 9:30 - 10:20 T,R @ 9:30 - 10:20 T,R @ 9:30 - 10:50 T,R @ 9:30 - 11:20 T,R @ 10:00 - 10:50	10:00 - 11:50 A.M. Courses taken MW @ 1:10 - 2:00 MWF @ 1:10 - 2:00 MTWRF @ 1:10 - 2:00 MWF @ 1:10 - 3:00	10:00 - 11:50 A.M. Courses taken T,R @ 1:40 - 2:30 T,R @ 1:40 - 3:00
1:00 - 2:50 P.M. Courses taken MW @ 12:10 - 2:00 MWF @ 12:10 - 1:00 MWF @ 12:10 - 2:00	1:00 - 2:50 P.M. Courses taken T @ 10:00 - 11:20 T @ 11:00 - 11:50	1:00 - 2:50 P.M. Courses taken MWF @ 2:10 - 3:00 PM	By Appointment Final test dates and times will be determined by instructors for courses which were conducted by appointment/arrangement, for physical education <u>activity</u> courses, & nursing department courses.
6:00 - 8:00 P.M. Monday evening campus 16-week courses	6:00 - 8:00 P.M. Tuesday evening campus 16-week courses	6:00 - 8:00 P.M. Wednesday evening campus 16-week courses	6:00 - 8:00 P.M. Thursday evening campus 16-week courses

Consult instructor for final test date and time for 8-week and off-campus courses.

PLEASE NOTE DAY CODES:

M Monday
 T Tuesday
 W Wednesday
 R Thursday
 F Friday

All Tuition and fees are due and payable at registration

Undergraduate Tuition & Fees

Tuition ⁽¹⁾

Full-time 12-18 hours per semester	\$9,750 per semester
Overload hours more than 18 per semester	\$375 per credit hour
Part Time Day	
7-11 hours per semester	\$645 per credit hour
1-6 hours per semester	\$375 per credit hour
Evening & Weekend	\$375 per credit hour
On-line	\$330 per credit hour

Fees ⁽²⁾

Advance tuition deposit for all new students, non-refundable	\$200
Leavenworth campus student activity fee	
Full-time 12 or more hours per semester	\$25 per semester
7-11 hours per semester	\$20 per semester
1-6 hours per semester	\$10 per semester
Leavenworth campus general fee	
Full-time 12 or more hours per semester	\$205 per semester
7-11 hours per semester	\$150 per semester
1-6 hours per semester	\$90 per semester
Residents ⁽³⁾	
Advance housing deposit, non-refundable	\$100 per semester
Accident insurance	\$90 per academic year
Room, Berkel semi-private	\$1,900 per semester
Room, Berkel Hall private	\$2,050 per semester
Room, Maria Hall double occupancy	\$1,400 per semester
Room, Maria Hall single occupancy	\$2,100 per semester
Board, 20 Meal plan (required for Freshman)	\$1,775 per semester
Board, 14 Meal plan	\$1,425 per semester
Nursing	
Testing	\$125 per semester
Lab	\$75 per semester
Syllabus/Assessment	\$75 per semester
Liability	\$50 per semester
Nursing Activity	\$80 per semester
On-line Service fees	\$30 per credit hour
Athletic Insurance	\$220 per academic year
Experiential Learning	\$150 per credit hour
CLEP, PEP Processing	\$100 per course
Departmental Exam Processing	\$100 per credit hour

Course Fees (2)

AR 111 Drawing I	\$50
AR 113 Basic Design	\$50
AR 135 Ceramics I	\$50
AR 151 Drawing I	\$50
AR 153 Basic Design	\$50
AR 155 Photography I	\$90
AR 157 Printmaking	\$50
AR 175 Digital Photography	\$50
AR 195 Art, Symmetry, Shape and Space	\$30
AR 200 Special Topics	\$50
AR 235 Ceramics I	\$50
AR 240 Painting I	\$50
AR 251 Drawing II	\$50
AR 255 Photography I	\$90
AR 257 Printmaking	\$50
AR 275 Digital Photography	\$50

AR 300 Special Topics	\$50
AR 311 Drawing II	\$50
AR 335 Ceramics II	\$50
AR 340 Painting II	\$50
AR 351 Life Drawing	\$50
AR 355 Photography II	\$90
AR 366 Computer Graphics	\$90
AR 372 Digital Page Layout	\$50
AR 377 Typography	\$50
AR 383 Graphic Design	\$50
AR 440 Painting III	\$50
AR 595 Portfolio Preparation	\$50
AR 598 Advanced Studio	\$50
BI 109 Biology for Today	\$40
BI 115 Ecology	\$40
BI 212 Diversity of Plants and Animals	\$40
BI 220 Cell Biology	\$40
BI 242 Basic Ornithology	\$40
BI 258 Human Anatomy and Physiology I	\$40
BI 259 Human Anatomy and Physiology II	\$40
BI 265 Basic Microbiology	\$40
BI 312 Biotechnology	\$40
BI 425 Genetics	\$40
BI 445 Developmental Biology	\$40
BI 599 Research Problems	\$40
BICH 462 Biochemistry Laboratory	\$40
CH 113 Allied Health Chemistry	\$35
CH 121 General Chemistry I	\$40
CH 122 General Chemistry II	\$40
CH 330 Organic I	\$45
CH 331 Organic Chemistry II	\$45
CH 354 Analytical Chemistry	\$45
CH 455 Instrumental Analysis	\$45
CH 466 Physical Chemistry II	\$40
CH 598 Research Problems in Chemistry I	\$45
CH 599 Research Problems in Chemistry II	\$45
ED 411 Seminar II: Curriculum, Instruction and Assessment in Diverse Settings	\$50
ED 576 Teaching Reading in the Content Areas (Practicum)	\$50
ED 579 Reading Practicum	\$50
ED 589 Secondary Methods: Curriculum, Instruction and Assessment (Practicum)	\$50
ED 595 Student teaching fee, elementary ⁽⁴⁾	\$180
ED 596 Student teaching fee, secondary ⁽⁴⁾	\$180
FAAR 360 East/West: Influences in Modern Art	\$30
MU 151 Private Music ⁽⁵⁾	\$114
NS 105 Physical Science	\$40
NS 108 Laboratory Topics	\$35
NU 406 Nursing Therapeutic Interventions	\$150
PE 132 Bowling	\$50
PHY 215 Physics I	\$35
PHY 216 Physics II	\$35

High School Tuition

\$75 per credit hour

Graduate Tuition & Fees

Masters of Business Administration	\$480 per credit hour
Masters of Arts - Psychology	\$480 per credit hour
Masters of Arts - Counseling Psychology	\$480 per credit hour
Masters of Arts - Education	\$390 per credit hour
Masters of Arts - Adaptive Special Education	\$300 per credit hour
Masters of Arts in Teaching	\$420 per credit hour
On-line service fee	\$30 per credit hour

Senior citizens (age 62 at enrollment)

\$150 per credit hour

Cooperating teachers practicum

No charge

Teacher education workshops

Undergraduate degree-seeking	\$375 per credit hour
Recertification, Overland Park Campus	\$100 per credit hour
Recertification, Offsite	\$50 per credit hour

Other Fees

Application fee, all new applicants (2)	\$25
Tuition installment payment plan (2)	\$50 per term
Employer deferred payment plan (2)	\$50 per term
Late registration (2)	\$50
Graduation	\$100
Transcript, current student	\$1 each
Transcript, former student	\$5 each
Change in enrollment after the official drop/add period	\$5 each
Insufficient funds returned payment	\$25 each
Extension of incomplete grade	\$30
Change of final exam	\$30

(1) The full-time rate will be charged for 12 or more hours, where six or more are during the day.

(2) Fees are non-refundable

(3) See Refund Policy.

(4) Students who practice teaching outside of the local area will be assessed additional charges.

(5) Private and group lessons in other than listed instruments are arranged with approved musicians who set their own fees.

TUITION AND FEES PAYMENT POLICIES

PLEASE READ CAREFULLY

1. Tuition and fees posted to a student's account are the liability and responsibility of the student regardless of who is actually making payment.
2. Accounts receivable balances from prior terms must be paid or financial arrangements made before the student may register for the current term.
3. Every student must complete financial arrangements at or before registration in one or more of the following ways:
 - a. Pay tuition and fees in cash or by check, MasterCard, Visa, American Express, or Discover.
 - b. Apply and be accepted for the university's payment plan. A \$50 fee and the first payment are due at enrollment in the plan each term. The payment plan requires consent to automatically deduct payments from a bank account or automatically charge a credit card.

15-16 week terms - 4 Payments

8 week terms - 2 Payments

1st payment and enrollment fee due at enrollment in the plan

2nd payment due by 15th of 1st month after term starts

3rd payment due by 15th of 2nd month after term starts

4th payment due by 15th of 3rd month after term starts

Installments will be automatically withdrawn from your bank account or charged to your credit card.
A \$50 late fee will apply for all late payments.

- c. Complete all requirements and be approved for financial aid. Balances greater than approved financial aid are due at registration. Financial aid includes:
 - i. University of Saint Mary scholarships
 - ii. Federal or State grants
 - iii. Federal Stafford, Perkins, or Plus loans
 - iv. Alternative loans.
 - d. Present a letter of authorization for billing a third party. Documentation must include billing address, the student's name, the academic year and term or name of class(es) approved for billing, and how the third party will pay.
4. Students whose employer reimburses them are personally responsible for payment at registration unless the student is approved for Employer Reimbursement Deferment by the Business Office. Students will be responsible for payment by the end of the term. To enrollment in the Employer Reimbursement Deferment program requires:
 - a. An Employer Reimbursement Deferment agreement must be signed by the student and approved by the

university before the deferment of payment arrangement becomes valid.

Page 21

- b. Documentation from the student's employer stating the term or class(es) and the amount approved must accompany the agreement.
 - c. A non-refundable fee of \$50 per term will be charged to the applicant at the time of application for this payment method.
 - d. All tuition and fees in excess of the employer documented amount are due at registration.
 - e. Valid credit card information will be required and will be charged if payment is not received within 45 days after the class ends.
 - f. A \$50 late fee will apply if payment is not received before the grace period has expired or if the credit card information is not valid.
5. Students awarded Federal Work Study must secure employment through the university program coordinator, work as assigned, and submit time sheets when due. Net pay will automatically be applied against any outstanding student balance. The student must present federally required identification and sign a payroll deduction form at registration. Tuition and fees in excess of approved Federal Work Study are due at registration.
6. Students may be administratively withdrawn for non-payment.
7. Should payment not be made when due or in the event of payment default after withdrawal, the student is responsible for interest, late charges and collection costs, including reasonable attorney fees, if applicable.
8. All moneys extended to the student in the form of tuition, fees, fines, books, room, and board shall be considered an educational loan and may not be excused by bankruptcy as defined by bankruptcy laws.

Refund Policy

1. Tuition will be refunded in compliance with federal guidelines. The amount of tuition refund will be based on the official withdrawal date, not attendance. The official withdrawal date is the date the student initiates the formal withdrawal notice. If the student does not formally withdraw, the withdrawal date will be the midpoint of the semester. The withdrawal date may be determined to be after the midpoint of the semester if the student has attended an academically-related activity after the midpoint of the semester. The withdrawal date will be determined according to the records maintained in the Registrar's Office. The refund time periods commence with the first day of classes according to the academic calendar and not the beginning date of the individual courses.

Eight-Week Courses

Withdrawal prior to the semester start date and through 6 calendar days	100%
Withdrawal 7 through 13 calendar days	90%
Withdrawal 14 through 20 calendar days	50%
Withdrawal 21 through 27 calendar days	25%

15 and 16 Week Courses

Withdrawal prior to the semester start date and through 6 calendar days	100%
Withdrawal 7 through 13 calendar days	90%
Withdrawal 14 through 27 calendar days	50%
Withdrawal 28 through 55 calendar days	25%

Evening & Weekend Workshops

Withdrawal up to 5 days prior to the workshop	100%
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2. Rooms are rented for the semester. The Dean of Student Life will decide if circumstances of breaking the rental contract warrant a refund.
3. Refund of board will be computed from the beginning of the second week after withdrawal.
4. Advance room deposits are not refunded.
5. Advance tuition deposits are not refunded.
5. Course and other fees are not refunded.

FEDERAL (TITLE IV AID) REFUND POLICY

Federal regulations require the use of the Return of Title IV Funds Policy to be used for all students receiving any type of federal aid when calculating the aid a student can retain after withdrawing. This policy relates to Federal Pell, ACG, SMART, and SEOG Grants, as well as Federal Perkins, Stafford and PLUS loans. The same policy will be used for State and institutional aid.

Title IV regulations govern the return of aid disbursed for a student who completely withdraws from a term or semester. During the first 60% of the term or semester, a student "earns" aid in direct proportion to the length of time the student remains enrolled. A student who remains enrolled beyond the 60% point earns all aid for that period.

The University of Saint Mary is a private, coeducational, Catholic, liberal arts school offering day, evening, and weekend programs for working adults and traditional age university students. The university was founded by the Sisters of Charity of Leavenworth, who believe in helping students live lives of learning, service, and character.

Day program offerings on the main campus enable students to work toward bachelor's degrees in accounting, art, biology, biomedical sciences, business administration, chemistry, clinical laboratory science, criminology, education, English, global studies, healthcare informatics, history, information technology, interdisciplinary studies, liberal studies, mathematics, nursing, pastoral ministry, political science, psychology, sports management, theatre, and theology or toward an associate's degree in liberal studies.

Through its Center for Graduate & Continuing Studies, the University of Saint Mary offers graduate, bachelors degree completion and community education programs. These offerings are available through the home campus in Leavenworth, in conjunction with Providence Medical Center at 8929 Parallel Parkway in Kansas City, Kansas and at its Overland Park, Kansas facility located at 11413 Pflumm Road. Programs are also offered at locations throughout the region, on an as needed basis. The Master of Arts in Teaching is available worldwide through distance learning.

The University of Saint Mary strives to provide activities and programs geared toward developing the whole person, not just the intellect. For that reason, a full range of recreational, social, spiritual, intellectual and physical programs and services at the University include financial aid, academic and career counseling, internships, campus ministry, cultural programs, and lecturers.

De Paul Library, located on the main campus in Leavenworth, houses over 120,000 volumes; its Special Collections include the Craig Collection of Sacred Scripture, the Bernard Hall Lincoln Collection, the Shakespeare Collection and the Kansas Collection of Primary Materials on the State and on the History of the Catholic Church in Kansas.

The University of Saint Mary is a member of the National Association of Intercollegiate Athletics (NAIA) Division II, and competes in the Kansas Collegiate Athletic Conference. The Spires represent the University of Saint Mary by competing in six sports nad fielding eight teams. Both men and women participate in basketball and soccer; women field teams in softball and volleyball; men field teams in football and baseball.

For Further Information

USM Center for Graduate and Continuing Studies	(913) 345-8288	Financial Aid (St. Mary 1st Floor)	Ext. 6314
		ID Cards (Berchmans 113)	Ext. 6120
Leavenworth	(913) 682-5151	Library (De Paul)	Ext. 6306
Academic Resource Center (Miege 101)	Ext. 6426	Lockers (Berchmans 113)	Ext. 6120
Academic Matters (St. Mary 105/207)	Ext. 6705/6115	Health Matters (Berchmans Grd. Floor)	Ext. 6145
Admissions	Ext. 6118	On-line Coordinator	Ext. 6127
		Payment Plans (St. Mary 106)	Ext. 6482
Athletics	Ext. 4340	Recreation (McGilley Field House)	Ext. 4343
Business Office (St. Mary 106)	Ext. 6482	Registrar (St. Mary 105)	Ext. 6705
Campus Ministry (Berchmans 110)	Ext. 6146	Residential Life (Berchmans 113)	Ext. 6120
Car Registration (St. Mary 106)	Ext. 415	Scholarships (St. Mary 1st Floor)	Ext. 6118
Career Services (Berchmans 109)	Ext. 6142	Service Learning Center (Miege Hall)	Ext. 6112
Commuters (Berchmans Ground Floor)	Ext. 6618	Spirit Shop (Mead First Floor)	Ext. 6114
Counseling (Berchmans 116)	Ext. 6143	Student Development(Berchmans Ground Floor)	Ext. 4376
Day Care (Maria Ground Floor)	Ext. 6113	Student Employment (Berchmans 109)	Ext. 6142
Fees, Refunds (St. Mary 106)	Ext. 6482	Transcripts (St. Mary 105)	Ext. 6705
		Veteran's Information (St. Mary 105)	Ext. 6121