

Help Wanted

Secretary to the General Staff, Command and General Staff College

Position is to assist with administrative actions and office tasks for the Command Group, CGSC.

Must be at least a half-time (online courses count) student and have administrative experience and be proficient in Microsoft Office. Prefer applicant be able to work Monday-Friday and 25-40 hours per week. Graduate student preferred, but not required. Ideal available hours would be 12-5.

Please send resumes to:

robin.angela.johnson@us.army.mil. Contact MAJ Johnson at 684-3976 for more information.